

KPB presents...

... the following services to businesses, agencies and corporate organisations.

If the service you need is not listed, email enquiries@KPBpresents.com for a quote.

... speaking & events

COMPÈRE AND HOST DUTIES	PRICE
Local Small Event – approx 50 people (eg Quiz Night)	£300
Standard Event – approx. 100 people (eg Wine Tasting)	£450
Large Event – approx. 200 people (eg Awards Ceremony)	£900
Conference Host / Gala Event – over 250 people	£1,200
Add-On: Pre-event consultation or script writing (per hour)	+ £80
Add-On: On site rehearsal	+ £100

PREPARATION & PRE-EVENT WORK	PRICE
Script Writing	£200
Pre-event Consultation	£60
On-site rehearsal	+£100

All Pre-Event or Host rates include:

Live hosting/ scripted segues	✓
Audience engagement + pacing	✓
Timekeeping + co-ordination with event techs	✓
Basic pre-event briefing	✓

All Pre-Event or Host rates exclude:

Travel expenses outside of Essex (we will charge 45p per mile)

Overnight accommodation (we will charge precisely what we pay out)

EVENT PLANNING SERVICES (- TYPICAL)	PRICE
Local Small Event – approx 50 people (eg Quiz Night)	£2,000
Standard Event – approx. 100 people (eg Wine Tasting)	£3,500
Large Event – approx. 200 people (eg Awards Ceremony)	£7,000
Conference Host / Gala Event – over 250 people	£18,000
Event-Day Management Only	+ £1,500
Consultancy / Advisory Support (per hour)	+ £150

Standard Services included in Event Planning Services include:

Initial consultation and planning meeting, event concept development and planning timeline, budget creation and management, venue sourcing and liaison, supplier sourcing and co-ordination, event schedule and logistics planning, guest management planning (registration, lists, etc), risk assessments and contingency planning, on-the-day co-ordination and management, supervision during supplier setup and breakdown, post-event report (if required).

Prices correct as of SS2026

Services not included (or charged separately) include:

Venue hire fees, catering and hospitality costs, entertainment and speakers, audio-visual equipment and technical production, décor, staging and furniture hire, printing and signage, marketing and promotional campaigns, ticketing platform fees, travel and accommodation arrangements, security personnel, licences and permits, insurance, staffing, extended planning beyond agreed scope, multiple site visits beyond agreed number, overtime on event day.

Event Planning Payment Terms:

Booking Deposit: 50% of total cost

Interim Payment: 25% midway through planning

Final Payment: Before event date

Additional costs billed separately as incurred.

Prices are indicative and flexible by design. Every project is quoted individually to ensure fairness, clarity and value for everyone involved.

Whilst we offer reductions to charities and grassroots organisations, please be aware that corporate and agency clients are charged at the full rate to reflect commercial use, scale and brand exposure.